

Exhibitor Shipping Information

Please do not schedule delivery for earlier than October 13th.

There is not a UPS or FedEx on site, so be sure to send your return labels ahead of time.

All boxes must be addressed per the below:

DoubleTree by Hilton Nashville Downtown
ATTN: Kailin Fazekas
Carrie Crawford / TMEPA / 10/19-10/22/2026
315 4th Ave N
Nashville TN, 37219

Pallet Delivery: If you have a pallet being delivered to the hotel, there will be a \$250.00 handling fee/per pallet. The hotel can move the pallet to the exhibit hall, but they cannot break it down/package it back up due to liability.

Return shipping is as follows:

- Please ensure all boxes are repacked/taped up. Please know we typically do not have extra tape on site.
- Please ensure all boxes are properly return labeled.
- Please call UPS/FedEx, etc. and schedule the pickup for the desired date. Provide our address DoubleTree by Hilton Nashville Downtown, 315 4th Avenue North, Nashville, TN 37219-1693 and instruct them to pick up at the loading dock.
- A location within the exhibit hall will be designated for leaving materials to be shipped out.
- Do not bring packages to the front desk to be shipped out.